

## Project Plan for transfer of Joint Waste Client Team

	Dates	Action
1	17 December 20	Consideration of proposal by Hart Staffing Committee.
2	18 <sup>th</sup> - 24 <sup>th</sup> December 20	Subject to Staffing Committee approval: Preparation of consultation letters and arrangement of consultation interviews (including consultation with Unison).
3	Early – Mid January 21	Commencement of staff consultation - HDC consultation interviews with all affected members of staff.
4	12 March	Initial consultation responses collated for feedback to Cabinet.
5	1 April	Cabinet considers the implications of the potential transfer of the Joint Waste Client Team
6	Early April	Formal confirmation to all affected staff members of the intended transition of staff to Basingstoke and Deane Borough Council and 1-1 meetings scheduled with affected staff.
7	Early May	Staff transfer to Basingstoke and Deane